

**Mt. Zion District Library Board of Trustees
Minutes of the February 17, 2026 Meeting**

President S. Jesse called the meeting to order at 7:00 pm. Members present: Sheri Jesse, Holly Larson, Michele Stine, Stephen Rathnow, Marci Rockey, Michael Van Pelt
Members absent: David Brewer
Library Director: Ashley Batchelder

Agenda:

Motion Larson to adopt the agenda. Second Stine. Motion carried.

Minutes:

Motion Larson to approve minutes of the January 13, 2026 regular meeting. Second Rockey. Motion carried.

Financial Report:

Motion Stine to approve current bill list as amended. Second Rathnow. Motion carried.

Income Statement for Month Ending January 31, 2026

Financial Statement for Month Ending January 31, 2026

Discussion held regarding the Treasurer's Report

Librarian's Report:

Discussion held

Committee Reports:

Building and Grounds: No report

Finance: No report

Personnel: No report

Old Business:

Review Personnel PTO Policy. Motion Rockey to adopt this policy as amended. Second Larson. Motion carried.

New Business:

Windows 11 Computer updates. Motion Larson to move forward with plan to replace public access computers, office desktop computers, and card catalog computer. Second Rockey. Discussion held. Motion carried.

Reschedule March 2026 Board Meeting. Motion Rathnow to hold this meeting on Monday 3/9/26. Second Larson. Motion carried.

Sprinkler System Repairs. Item tabled to next meeting.

Review No Smoking Policy. Motion Rockey to accept. Second Van Pelt. Motion carried.

Review Loan Periods and Fines. Motion Larson to accept as amended. Second Stine. Motion carried.

Adjournment:

Meeting adjourned at 7:47 pm

Respectfully submitted,

Stephen Rathnow
Mt. Zion District Library Board Secretary