**Mt. Zion District Library Board of Trustees**

**Minutes of the July 15, 2025 Meeting**

President S. Jesse called the meeting to order at 7:00 pm. Members present: Sherri Jesse, Holly Larson, Michele Stine, Stephen Rathnow, Michael Van Pelt, Marci Rockey

Members absent: Alison Mendenhall

Library Director: Ashley Batchelder

**Agenda:**

Motion Stine to adopt the agenda. Second Larson. Motion carried.

It was noted that Trustee Mendenhall has resigned.

**Oath of Office for newly elected trustee:**

Marci Rockey

**Minutes:**

Motion Stine to approve minutes of the June 10, 2025 regular meeting. Second Van Pelt. Motion carried.

**Financial Report:**

Motion Stine to approve current bill list. Second Larson. Motion carried.

Income Statement for Month Ending June 30, 2025

Financial Statement for Month Ending June 30, 2025

Discussion held regarding the Treasurer’s Report

**Librarian’s Report:**

Discussion held

**Committee Reports:**

Building and Grounds: No report

Finance**:** No report

Personnel: No report

**Old Business:**

Kanopy for Libraries: Motion Rathnow, second Rockey, to accept proposal for one year subscription. Motion carried.

Staff Evaluations: Motion Stine, second Van Pelt, to accept proposed salary adjustments. Motion carried.

**New Business:**

Cleaning and Maintenance Evaluation: Motion Van Pelt, second Larson, to accept contract. Motion carried.

Building and Maintenance Projects: Discussion held. Motion Stine, second Larson, to accept Girl Scout Troop 3017 offer to perform service project. Motion carried.

ARSL 2025 Conference: Motion Larson, second Rockey, to fund one staff member’s attendance at this conference, total cost up to $1900. Motion carried.

**Adjournment:**

Meeting adjourned at 7:55 pm

Respectfully submitted,

Stephen Rathnow

Mt. Zion District Library Board Secretary